- 1. Go to on the left-hand menu
- 2. Click in the upper right-hand corner



You may see one of the following error messages:





4.

before repeating steps 1 and 2. You may work elsewhere in the platform during this time.

to sync.



You should receive a in the bottom right-hand corner of Campus Connect:



7.

to confirm a successful sync. You should see a current date/time as your last sync.

